

## People & Technology

People & Technology is a Team of Capgemini Germany dedicated to create the best Experience with Package based Software for the broad field of HR related topics.

## About Capgemini

Capgemini is a global leader in partnering with companies to transform and manage their business by harnessing the power of technology. The Group is guided everyday by its purpose of unleashing human energy through technology for an inclusive and sustainable future. It is a responsible and diverse organization of 270,000 team members in nearly 50 countries. With its strong 50 year heritage and deep industry expertise, Capgemini is trusted by its clients to address the entire breadth of their business needs, from strategy and design to operations, fuelled by the fast evolving and innovative world of cloud, data, AI, connectivity, software, digital engineering and platforms. The Group reported in 2020 global revenues of €16 billion.

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# BEYOND IMPLEMENTATION

Capgemini Expense360 solution for SAP Concur offers a holistic approach to bring the benefits of SAP Concur together with a package of Capgemini best practices to simplify your implementation project from start beyond the end.



## Configuration

German legacy configured SAP Concur system



## Workshops

Several workshops will be held to check the fit of requirements against standard



## Templates

Configuration will be documented in predefined templates

## Details of the configuration

- German standard expense types that fit most needs
- 1 standard Approval Workflow (User → Manager → Processor)
- Standard German VAT regulation
- Set of Audit rules to check standard violations like entering more kilometers than traveled
- Travel Allowance incl. 3 month rule
- Limited custom configurations
- Standard SAP Integration (Finance & HR)
- Initial data load
- SSO with standard solution like Azure
- ExpenseIT

Most companies are already within their digital transformation journey and also their **Travel & Expense** processes are one of the processes to keep an eye on in this journey.

SAP is providing their world leading **cloud-based solution Concur** that scales with any-sized. In 2020 it was again named as the top product in G2 & Gartner to meet the needs of any global business and offers a sophisticated – yet simple – way to manage **expense, travel, and invoice**.

But at the end the digital transformation journey ends quite often also in an endless trip if the route was not set correctly in the beginning. In fact the benefits of the solution like a **200% return on investment in 2 years** or a fully integrated solution with automated processes will be shadowed by unhappy employees or endless discussions with the workers council and data security team.



## Trainings

Train the trainer sessions  
Predefined material for training



## Change

RACI  
Communication templates to employees, workers council, security

## Optional extensions

- Complex custom configurations based on company policies
- Configuration of further countries or modules like Travel
- Extended System Integration
- Change Management
- Test Management
- Project Management
- Travel Implementation
- Request Implementation

Now it's time to start your transformation as a real journey. We @ **Capgemini** have brought together our years of experience not only in Travel & Expense processes but also in seeing the whole **digital transformation** with all the “side” topics like communication of the change to all parties, involving the infrastructure team and many more to create a seamless experience.

